

City of West Hollywood

Arts and Economic Development Division

Request for Proposals Artwork Maintenance and Conservation Services

The City of West Hollywood is seeking a qualified individual, team, or firm to coordinate and provide public art routine maintenance services for City urban artworks.

The purpose of this Request for Proposals (RFP) is to provide the City with a qualified individual, team, or firm who has the experience and capability to perform the tasks described in the Scope of Work. The successful candidate will possess a proven record and have demonstrated abilities in artwork registration and conservation, with specific skills in evaluating artworks, writing condition reports and photo documenting artworks.

Instructions

A copy of the RFP can be downloaded from the City's website at: www.weho.org/rfp.

DEADLINE FOR SUBMISSIONS: JUNE 22, 2016 BY 5:00 PM

Applicant submissions must submit:

One (1) original unbound copy and five (5) bound copies and one (1) electronic copy must be submitted. Proposals must be complete and sealed. Facsimile copies are not acceptable. Interested parties should send or hand deliver their completed proposals to the following address:

City Clerk
City of West Hollywood
8300 Santa Monica Boulevard
West Hollywood, CA 90069

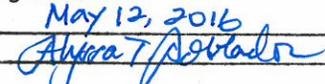
All submissions shall include the following:

- A. Consultant Identification
- B. Project Understanding
- C. Related Project Information / References
- D. Sub-Contractors
- E. Fee Proposal

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the
City of West Hollywood in the Office of the City Clerk and that I
posted this agenda on:

Date: May 12, 2016
Signature: 

For a full copy of the Request for Qualifications, please visit the City's website at www.weho.org/rfp. If you have any questions, please contact Rebecca Ehemann by email at rehemann@weho.org.

The City reserves the right to reject any and all submissions and award the contract to the Contractor who best meets the requirements set forth in the specifications.