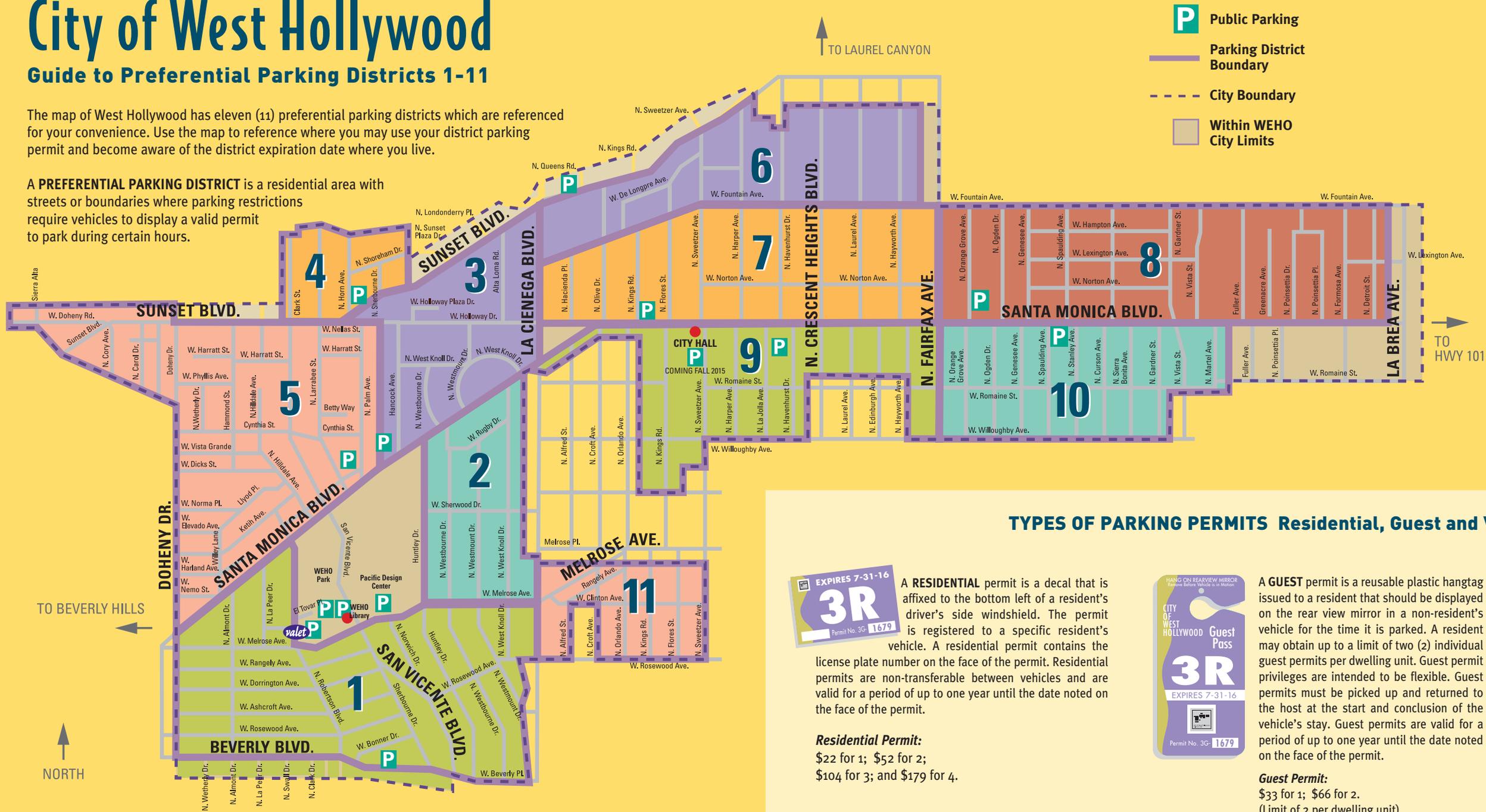


City of West Hollywood

Guide to Preferential Parking Districts 1-11

The map of West Hollywood has eleven (11) preferential parking districts which are referenced for your convenience. Use the map to reference where you may use your district parking permit and become aware of the district expiration date where you live.

A **PREFERENTIAL PARKING DISTRICT** is a residential area with streets or boundaries where parking restrictions require vehicles to display a valid permit and become aware of the district expiration date where you live.



DISTRICT EXPIRATION DATES

District #	Permit Expires:
4 & 7	January 31
1 & 9	March 31
2 & 10	May 31
3 & 6	July 31
5 & 11	September 30
8	November 30

The expiration dates for the City's 11 parking districts are staggered. Each district number has a specific expiration date. Resident and guest permits expire on the date according to the district number regardless of when they are purchased. Parking permits are not prorated.

TYPES OF PARKING PERMITS Residential, Guest and Visitor permits



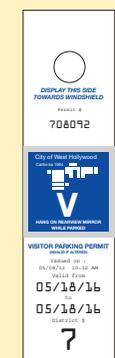
A **RESIDENTIAL** permit is a decal that is affixed to the bottom left of a resident's driver's side windshield. The permit is registered to a specific resident's vehicle. A residential permit contains the license plate number on the face of the permit. Residential permits are non-transferable between vehicles and are valid for a period of up to one year until the date noted on the face of the permit.

Residential Permit:
 \$22 for 1; \$52 for 2;
 \$104 for 3; and \$179 for 4.



A **GUEST** permit is a reusable plastic hangtag issued to a resident that should be displayed on the rear view mirror in a non-resident's vehicle for the time it is parked. A resident may obtain up to a limit of two (2) individual guest permits per dwelling unit. Guest permit privileges are intended to be flexible. Guest permits must be picked up and returned to the host at the start and conclusion of the vehicle's stay. Guest permits are valid for a period of up to one year until the date noted on the face of the permit.

Guest Permit:
 \$33 for 1; \$66 for 2.
 (Limit of 2 per dwelling unit)



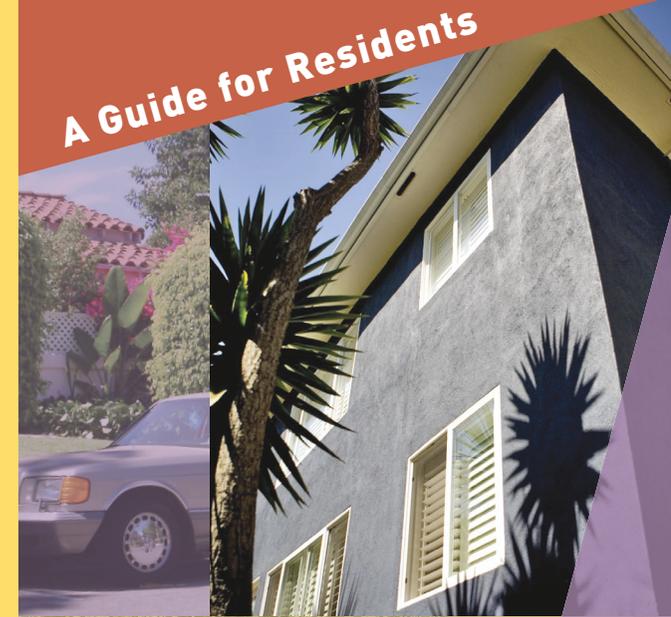
A **VISITOR** permit is a paper hangtag issued to a resident to accommodate their friends and/or relatives. Visitor permit privileges are intended to be used to accommodate specific and occasional events. Visitor permits are valid up to noon of the following date stamped on the face of the permit.

Visitor Permit:
 No cost; subject to restrictions.



Residential Permit Parking

A Guide for Residents



City of West Hollywood

OBTAINING PERMITS

Residential and guest permit applications are processed by mail only with supporting documentation and check for the amount due made payable to the City of West Hollywood. To receive an application and further information call 323.848.6392 or the 24-hour Parking Permit Information Line at 323.848.6340. Or visit www.weho.org/parking

PERMIT RENEWALS BY MAIL

Renewal applications will not be processed over the counter. Renewal notices are automatically sent to permit holders about 4-6 weeks in advance of the expiration date. The process should take 7-10 days for you to receive your new permit(s) from the date your application is received. If you have any account information that has changed from that stated on your renewal form, such as adding permits or vehicles, you are required to mail in your application to be processed along with documentation such as current vehicle registration and proof of residency.

ON LINE PERMIT RENEWALS

Residential and guest permits are able to be renewed on line by credit card once you receive your annual renewal notice, provided there are no changes in the account from the previous year, such as adding a new vehicle(s) or additional resident(s). To renew on line you will need to visit www.weho.org/parking and click on the link for on line renewals. First time on line users must create an account using a valid e-mail address and be prepared to enter the residential parking permit account number found in the top right corner of your renewal notice. Detailed instructions on how to complete the on line renewal will be found with your renewal notice.

SUPPORTING DOCUMENTATION

In order to obtain any type of parking permit you must provide Proof of Residency and Photo Identification. All first time applicants must enclose copies of the following documents with their application form and check for the amount due made payable to “City of West Hollywood.”

1. Proof of Residency (one of following): May include copies of documents such as a lease, rental agreement, property tax bill, escrow closing documents, credit card or bank statement (mailed to residence within the last 30

days), or a utility bill provided that the document indicates the account’s service address is within the boundary of the parking district.

- 2. Photo ID (one of following): Driver’s License, California ID or U.S. Passport.
- 3. Current California Vehicle Registration:



Separate registration required for each vehicle.

Vehicle title or insurance ID card is not acceptable. Vehicle registration must be under the resident’s name.

BENEFITS & RESPONSIBILITIES

The benefit of living in a preferential parking district is that residents are given preference to on-street parking during restricted hours.

If your block is located within a preferential parking district and is posted with permit regulations you will need to obtain a residential permit if your vehicle or your guest’s vehicle is parked during restricted hours.

If a parking citation is issued before a guest collects a parking permit from the host, the City may provide a courtesy dismissal. In order to request a courtesy dismissal the host must call parking enforcement within thirty (30) minutes and report the citation at 323.650.6757 to an officer or leave a voicemail. The message should include your name, the location of the citation, the citation number, license plate and permit number. The courtesy dismissal requires a follow-up visit to the parking enforcement office the following business day by 6 p.m. to present the citation that was reported along with the parking permit used by the guest.

As a reminder, permit parking regulations are enforced on holidays. The City does not have a grace period after permits expire. Enforcement will occur the day after the expiration date.

MISUSE OF PERMITS

Parking permits are City property, and in accordance with WHMC 10.08.110(f), must be returned after moving from an address inside a permit district. Failure to comply may result in the loss of parking privileges, especially if a parking permit is found in the possession and control of someone not entitled to have it. Reports of alleged misuse are routinely investigated and may subject the permit holder to strict fines and/or revocation of parking privileges.

IF YOUR STREET IS NOT POSTED

Requests to implement preferential parking are through an organized petition process. The petition must represent residents from at least 51% of the dwelling units to be considered. To find out which streets may have petitions in process and to inquire about the status of posting regulations on your block please call the Department of Public Works at 323.848.6375.

BUDGET FOR PERMIT PROGRAM

Program costs are funded completely by fees collected through the sale of parking permits. Program expenses include staffing, permit production, resident mailings, computer equipment, parking signs and operations management.

CONTRACTORS & WORKMEN

Contractors and workmen hired to for construction, tree trimming or renovation projects to a residence require an “encroachment” permit. An encroachment permit is typically needed to park a dumpster and/or construction vehicles on the street for specific periods of time.

Vehicles responding to medical emergencies, making household deliveries, repairing and maintaining city property, collecting refuse, or responding to utility service requests for short periods of time are exempt and do not require a permit. If there is any doubt whether a permit is required please call 323.848.6392.

MOVING VANS

If you are planning a move to or from a residential address in West Hollywood it may be possible to obtain an “encroachment

permit” to reserve a parking space adjacent to the address for convenient loading or unloading. Encroachment permits shall not be issued to park storage containers or pods on any public street. Moving vans require at least 72 hours advance notice in a residential zone and must be posted with “no parking” signs to insure there are no conflicts with other work at neighboring properties or on adjacent streets.

LOCATIONS AND BUSINESS HOURS

West Hollywood City Hall
8300 Santa Monica Boulevard
Monday-Thursday 8 a.m. to 6 p.m.
Friday 8 a.m. to 4:30 p.m.

For further information about parking permits call 323.848.6392.

For added convenience, Visitor Parking Permits are available at two alternate locations:

Kings Road Parking Structure
8383 Santa Monica Blvd.
Monday-Wednesday 6 a.m. to midnight
Thursday-Friday 6 a.m. to 2:30 a.m.
Saturday & Sunday 8 a.m. to 2:30 a.m.

West Hollywood Sheriff’s Station*
720 N. San Vicente Blvd.
Monday-Friday 6:00 p.m. to 8:00 a.m.
All Day Saturday, Sunday & Holidays

*Issues same day visitor permits only. Limit of 10.

IMPORTANT NUMBERS

Parking Violations Bureau
800.687.2458

West Hollywood Parking Enforcement Office
323.650.6757

Sheriff
310.855.8850

Hollywood Tow
323.466.5421

Cover photos:
Brett White - upper right;
Robin O’Connell Design - all others
June 2015

