



City of West Hollywood
Legal Services Division
 8300 Santa Monica Boulevard
 West Hollywood, CA 90069-4314
 (323) 848-6481
 Fax: (323) 848-6567

Citation Number: _____

Case Number: _____

Date of Request: _____

ADMINISTRATIVE HEARING RESCHEDULING REQUEST

Pursuant to Section 1.08.060(d) of the Municipal Code, the party requesting a hearing to contest a citation may request **one** continuance of the hearing, but in no event may the hearing begin later than ninety days after receipt of the hearing request. This request has no effect unless it is granted by the department.

Name: _____

Mailing address: _____

City, State, Zip: _____

Daytime Telephone Number: _____

When is this hearing presently scheduled? _____

Propose two alternate dates: a. _____ b. _____

What is the reason for the request? _____

 Signature _____ Date _____

 Name Printed