



CITY OF WEST HOLLYWOOD
Film Office
FILM PERMIT APPLICATION

FEDERAL TAX ID # 95-3946635

- Filming/Videotaping
Still Photography
Student or Non-Profit

Company Name:
Street Address: City:
State: Zip: Telephone: Fax: Mobile:
Company Contact/Title: Email

TITLE Type Producer
Director Prod. Mgr. Ist A.D.

Please also indicate whether each location is open or closed to the public.
LOCATION:
LOCATION:

DATES: to HOURS: to TYPE:
Film, Prep or Strike
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Table with 2 columns: PERSONNEL & EQUIPMENT (Indicate Number of Each) and Indicate Location of Each. Includes categories like Crew, Trucks, Cars, and equipment like Cranes, Generator, Lights.

SCENES Describe Filming Activity Including Any Special Effects



Film Permit Application
City of West Hollywood
Page 2

CATERING

Location of catering activity: _____ Number of meals: _____

Describe how meals will be served: _____

PARKING / POSTING INFORMATION *Include Parking Meter Numbers Where Applicable*

**Please Attach Plot Plan Showing Specific Location Of Equipment In Relation To The Location(s)*

Date(s): _____

Hours: _____

Street(s): _____

ADDITIONAL INFORMATION

1. The City of West Hollywood is **required** to be included in production credits for filming or videotaping in City Hall, City Parks and all City Facilities.
2. The City of West Hollywood is **requested** to be included in production credits for filming or videotaping on City Streets and on private property.
3. **Solid Waste Removal: Film Permit applicants are required to contract directly with Athens Services for solid waste services related to filming activity at locations and basecamps. No other waste haulers are authorized to remove solid waste from locations and basecamps within the City of West Hollywood. Athens Services: Ruben Valenzuela, 626-705-6317, rvalenzuela@athensservices.com. For more information on the City of West Hollywood's Solid Waste and Recycling Requirements, please contact Environmental Services at (323) 848-6404 or visit weho.org/film.**

A PERMIT IS NOT ISSUED UNTIL ALL RELATED CITY PERMITS AND APPROVALS ARE RECEIVED.

I hereby certify that I am aware of and agree to comply with the rules and regulations as provided for in West Hollywood Municipal Ordinance No. 98-524, and restrictions and special conditions pertaining to issuance of a permit. I understand that failure to comply may result in the immediate discontinuance of operations, revocation of the permit and/or police citation. I acknowledge that lack of timeliness and/or material changes in the filming activity may result in permit denial or assessment of additional fees. I am an authorized agent for the entity requesting this permit. I understand I am responsible for administration processing fees for any cancellation within 24 hours of the start time of the permit (business days only). **I have secured permission to film at all requested locations.**

Applicant's Name (Please Print) Title Signature Date